



Premises licence number:

PREM/02251/015

Initial licence from:

20th August 2005

Current version effective from:

20th November 2015

## Premises Licence

### Part A Schedule 12 Licensing Act 2003

#### Part 1 – Premises Details

##### Postal address of premises, or if none, ordnance survey map reference or description

Slip Inn, Albion Street, Morley, Leeds, LS27 8DT

##### Licensable activities authorised by this licence

Sale by retail of alcohol, Performance of recorded music

##### Times the licence authorises the carrying out of licensable activities

###### *Sale by retail of alcohol*

Every Day 09:00 - 23:00

###### *Performance of recorded music*

Every Day 09:00 - 23:00

Location of activity: Indoors

##### Opening hours of the premises

Every Day 09:00 - 23:30

Alcohol is sold for consumption on and off the premises

#### Part 2

##### Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Admiral Taverns Piccadilly Limited

##### Registered number of holder, for example company number, charity number (where applicable)

Registered business number: 07420758

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Ms Lesley Jayne White

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Personal licence number:

Licensing authority:

Licence issued under the authority of Leeds City Council

Mr Shaam Amin  
Licensing Officer  
Entertainment Licensing  
Elections, Licensing and Registration

## Annex 1 – Mandatory Conditions

1. No supply of alcohol may be made under this licence
  - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
  - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

- a. games or other activities which require or encourage, or are designed to require or encourage individuals to -
    - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
  - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee other public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorize anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
  - e. dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
- b. an ultraviolet feature.

6. The responsible person must ensure that -

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
  - i. beer or cider: ½ pint;
  - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - iii. still wine in a glass: 125 ml;
- b. these measures are displayed in a menu; price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1 of this condition -

- a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- b. "permitted price" is the price found by applying the formula  $P = D + (D \times V)$  where –
  - i. P is the permitted price,
  - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence –
  - i. the holder of the premises licence,
  - ii. the designated premises supervisor (if any) in respect of such a licence, or
  - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

- e. "value added tax" mean value added tax charged in accordance with the Value Added Tax Act 1994.

Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Embedded restrictions**

- 8. Alcohol shall not be sold or supplied except during the hours stated on this licence and:
  - a. On Christmas Day, 12 noon to 3 p.m. and 7 p.m. to 10.30 p.m.
  - b. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).
- 9. The above restrictions do not prohibit:
  - a. the taking of the alcohol from the premises, (unless the alcohol is supplied or taken in an open vessel,) during the first thirty minutes after above hours;
  - b. the consumption of the alcohol on the premises by persons taking meals there during the first thirty minutes after the above hours, if the alcohol was supplied for consumption ancillary to those meals.
  - c. consumption of the alcohol on the premises by, or, the taking, sale or supply of alcohol to any person residing in the licensed premises;
  - d. the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;
  - e. the sale of alcohol to a trader or club for the purposes of the trade or club;
  - f. the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's Naval, Military or Air Forces;
  - g. the taking of alcohol from the premises by a person residing there; or
  - h. the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied;
  - i. the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

10. Where the number of children attending the entertainment exceeds 100 the licensee shall ensure that the provisions of Section 12 of the Children and Young Persons Act 1933 are complied with.

## **Annex 2 – Conditions consistent with the operating schedule**

### **The prevention of crime and disorder**

11. Participate in a local pubwatch scheme or licensing association, (where one exists) that is recognised by West Yorkshire Police.
12. No irresponsible sales promotions of alcoholic beverages shall be offered to customers.
13. No customers carrying open or sealed bottles shall be admitted to the premises at any time that the premises are open to the public.

### **Public Safety**

14. Before opening to the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.
15. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
16. Regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact, must be undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.
17. During opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.
18. Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.
19. If used, any temporary electrical wiring and distributions will be inspected by a suitably qualified and competent person before they are put into use. An inspection record/certificate will be retained for inspection by an authorised officer.
20. Safety glass that is impact resistant or shielded to protect it from impact will be used all areas where the public may come into contact with it.
21. All floor surfaces will be suitably slip resistant, kept in good condition and free of obstructions to prevent slips, trips and falls.
22. A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.
23. A suitably trained First Aider or appointed person will be provided at all times when the premises are open.
24. Adequate and appropriate First Aid equipment and materials will be available on the premises.
25. A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.
26. All fire doors will be maintained effectively self closing and shall not be held open other than by approved devices.

27. Notices detailing the actions to be taken in the event of fire or other emergencies, including how the fire brigade shall be summoned, are to be prominently displayed.

### **The prevention of public nuisance**

28. No regulated entertainment of any type shall take place outside the premises in any areas which are within the licence holders control after 22:00hrs save for any special event seven days notice of which has been given to the licensing authority and police.
29. When amplified musical entertainment is taking place inside the premises after 22:00hrs windows and doors, save for entrance and exit purposes, will be kept shut.
30. A sign will be located at the exit(s) requesting that customers leaving the premises do so quietly and with consideration to neighbours.

### **Protection of children from harm**

31. No one under the age of 16 will be allowed to enter or remain on the premises after 22:00hrs save on Christmas Eve and New Years Eve.

## **Annex 3 – Conditions attached after a hearing by the licensing authority**

### **The prevention of crime and disorder**

32. A suitable close circuit television (CCTV) system must be operational at the premises at all times when licensable activities are being carried out and at any other times when members of the public are present on the premises.
33. The CCTV system must cover all areas of the premises occupied by the public under the terms of the licence excluding WCs.
34. The CCTV system must cover the main entrance(s) and exit(s) and other designated emergency egress routes from the premises.
35. The CCTV system must cover all external areas of the premises occupied by the public.
36. The CCTV system must be of satisfactory resolution quality which will enable the identification of persons and activities and other fine details such as vehicle registration number plates.
37. The CCTV system must contain the correct date and time stamp information.
38. The CCTV system must have sufficient storage retention capacity for a minimum of 31 days continuous footage which must be of good quality.
39. The CCTV system must be adequately maintained and be capable of transporting recorded material on to a removable media.
40. A designated member or members of staff at the premises must be authorised to access the CCTV footage and be conversant with the operating system. At the request of an authorised officer of the Licensing Authority or a responsible Authority under the Licensing Act 2003, any CCTV footage requested must be downloaded immediately or secure to prevent overwriting. The CCTV footage must be supplied, on request, to an authorised officer of the Licensing Authority or a responsible Authority.
41. A supervisors register must be maintained at the licensed premises showing the name, address and up to date contact details for the DPS and all personal licence holders.

42. The supervisors register must state the name of the person who is in overall charge of the premises at each time that the licensable activities are carried out and this information must be retained for a period of 12 months and produced for inspection on request to an authorised officer.
43. On each Friday and Saturday evening between the hours of 5pm and closing the supervisor must be present in the public area of the premises and must oversee the operation of the premises. That supervisor must not carry out additional duties such as serving behind the bar during that time.
44. The premises licence holder/DPS/Staff must ask for proof of age from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises.
45. An SIA registered door staff member to be employed at the premises acting in the sole capacity as door security staff between the hours of 8:00pm and closing Fridays, Saturdays and Sundays, public holidays and Christmas Eve and New Years Eve.

#### **The prevention of public nuisance**

46. Drinks, open bottles and glasses must not be taken from the premises at any time. Empty bottles and glasses must be collected regularly and promptly. Glass and other sharp objects must be stored and disposed of safely using suitable receptacles. Receptacles must be secured and not accessible to the customers.
47. The PLH/DPS must prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.

#### **Annex 4 – Plans**

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council licensing authority.